

STANSTED MOUNTFITCHET PARISH COUNCIL**FULL COUNCIL**

MINUTES of a Meeting of the COUNCIL held at 7.45pm on Wednesday 20 March 2019 in the Day Centre, Crafton Green, Chapel Hill, Stansted Mountfitchet, Essex

PRESENT: Cllr M Caton (Chairman), Cllrs A Barnes, J Kavanagh, J O'Brien, F Richards J Salmon, G Sell, V Trundle and D Wallace-Jarvis

ATTENDING: Mrs R Clifford - Clerk
Mr T Lloyd - Assistant to the Clerk
5 members of the public

448 APOLOGIES

Apologies for absence were received from Cllrs C Dean, S Dunn, J Hudson, M Jessup, P Jones and R Rands and from Dist Cllr Dean.

PUBLIC PARTICIPATION

A resident drew the attention of the Council to a planning application for residential developments in Elsenham. He predicted that this would generate 260 additional vehicles in the area with many of these using roads in our village adding to congestion and adding to air pollution which is already at disturbingly high levels. He urged the Parish Council to write to UDC to object to the developments.

He then went on to appeal for support for the Patient Participation Group at the Stansted Surgery who are raising funds for new medical equipment.

The tree warden reported on an inspection he had carried out with Cllr O'Brien on Church Road. He concluded that any tree felling to widen the footpath would be uneconomic but he felt that if the compacted soil on the edge of the path was cleared so the full width of the pavement was useable it would help the situation.

449 DECLARATIONS OF INTEREST - None

450 MINUTES OF THE FULL COUNCIL MEETING HELD ON 27 FEBRUARY 2019

The minutes were approved.

451 MATTERS ARISING - none.

452 CHAIRMAN'S REPORT

- Notification that the airport planning application will not be called in by the minister has just been received.
- The campaign to save Essex Libraries continues. Members were urged to read the latest documents that have been circulated from Save Our Libraries Essex.
- Members were encouraged to support the Litter Pick on Saturday 30 March and the Twinning Association Quiz Night on 13 April.
- Potential locations for Silver Birch Trees being donated by Stansted Airport were discussed.

453 QUESTIONS TO THE CHAIRMAN - None.

454a DISTRICT COUNCILLOR'S REPORT

Cllr Sell reported:

- There were still unresolved issues over the way the meeting that approved the airport planning application was managed.
- The issues surrounding the running track at Carver Barracks continue. UDC Cabinet is proposing to scrap the "claw back" condition under which the MoD would have to re-pay some of the funding invested if they vacate the Barracks early; this is subject to review by Scrutiny. In Cllr Sell's opinion this strengthens the case he has been making opposing the project.
- A local resident had contacted him about pedestrian access issues, particularly in Grove Hill/Elsenham Road. The Clerk reported that she will be meeting with the Highway Rangers on Friday 22 March to discuss projects and would add this to the list.

454b COUNTY COUNCILLOR'S REPORT

Cllr Gooding did not attend the meeting.

455 FINANCE

The list of payments was approved.

456 PLANNING APPLICATIONS

- 1 UTT/19/0137/HHF - 24 Bentfield End Causeway
Two-storey side extension, single-storey rear extension, widen driveway access and demolish existing garage

No Comment
- 2 UTT/19/0359/FUL and 0360/LB - barn at Parsonage Farm, Forest Hall Road
Conversion of redundant industrial building into 2 dwellings with car parking and amenity space

Comments on previous application still stand. This proposal does not comply with green belt development policies and is outside the Village Development Limit.
- 3 UTT/19/0383/FUL - stables at Bentfield House, Bentfield Bower
Change of use and restoration/adaptation of redundant stable block to 1 dwelling including 2 extensions and assorted hard and soft landscaping. Associated upgrades to existing driveway running from existing access

No Comment
- 4 UTT/19/0385/FUL and 0386/LB - barns at Ryders Farm, Burton End
Conversion of existing agricultural storage barns to 3 dwellings

No Comment

- 5 UTT/19/0418/HHF - 2 Long Croft
Erection of single-storey front extension, single and two-storey rear extensions and chimney stack to side elevation

No Comment

- 6 UTT/19/0448/HHF - 20 Bentfield Green
Single-storey rear extension to dwelling and partial cladding to front. Lean-to single-storey extension to rear of detached garage

Members felt that horizontal, white weather boarding would be more appropriate in a conservation area. Agreed to say that it was out of keeping in the street scene and CA.

- 7 UTT/19/0504/HHF - 5 High Mead
Demolition of rear extension and garage and erection of single-storey rear extension

Members felt that the marginal changes that had been made to the original submission meant that the comments made at that time were still valid.

- 8 UTT/19/0531/HHF - 23 Bentfield End Causeway
Erection of detached double garage with gym over

No objection but ownership must be tied in with ownership of the house.

457 OPEN SPACES COMMITTEE

RESOLVED to accept the minutes of the Open Spaces Committee held on 20 February 2019.

458 HIGHWAYS SUB-COMMITTEE - 6 MARCH 2019

RESOLVED to accept the minutes of the Highways Sub Committee held on 6 March 2019.

459 FINANCE AND GENERAL PURPOSES COMMITTEE - 6 MARCH 2019

Minute 443 – opening hours of the new building. Cllr Sell asked whether the staff were confident that they could work to these hours given that one member of staff is currently on maternity leave. The Clerk replied that she and Mr Lloyd would work hard to minimise occasions where both of them had to leave the office. Cllr Sell was aware that time is taken up attending meetings outside the Council Offices. The Clerk confirmed that she had a list of members who are willing to mind the office should it prove necessary. Cllr Salmon then proposed the following:

RESOLUTION: that the Parish Council's opening hours for The Mountfitchet Exchange should be Monday – Friday, 9.00am to 4.00pm apart from Wednesdays when the office would close at 1pm. These hours will be reviewed after a 6-month trial period.

Seconded by Cllr Richards and unanimously agreed.

460 DRAFT POLICY ON UNACCEPTABLE CUSTOMER BEHAVIOUR - ATTACHED

After a brief discussion, Cllr Salmon proposed the following:

RESOLUTION: that the draft policy be accepted as official council policy.

This was seconded by Cllr Wallace-Jarvis and unanimously agreed.

461 TO AGREE THE HIRE CHARGES FOR MEETING ROOMS IN THE MOUNTFITCHET EXCHANGE - REPORT TO FOLLOW

Deferred.

462 TO CONSIDER OUR COMMUNICATIONS SYSTEMS AND PROCESSES

The Chairman informed the meeting that she would be discussing this issue the following day with a communications/IT specialist. She hoped to be able to circulate a report in due course and that the new Council would take this issue forward.

463 LIST OF CORRESPONDENCE - none.

464 PLANNING APPLICATIONS DETERMINED - list circulated with agenda.

465 CLERK'S RECORD OF PLANS - available in the office.

Meeting closed at 8.50 pm