

MINUTES of a meeting of the COUNCIL held at 7.45pm on Wednesday 14 March 2018 in the Day Centre, Crafton Green , 72 Chapel Hill, Stansted Mountfitchet, Essex

PRESENT: Cllr M Caton (Chairman), Cllrs C Dean, S Dunn ,J Hudson, M Jessup, J Kavanagh, J O'Brien, F Richards, J Salmon and D Wallace-Jarvis

ATTENDING: Mrs R Clifford – Clerk to the Council
Mr T Lloyd - Assistant to the Clerk
Wendy Martin – Head of Stansted Airport College
1 member of the public

472 APOLOGIES

Apologies for absence were received from Cllrs P L Jones, R Rands, G Sell and V Trundle, Dist Cllrs A Dean and T Farthing and Emma Philbrick, Administrative Assistant.

PUBLIC PARTICIPATION - None

473 DECLARATIONS OF INTEREST

Cllr Jessup declared a non-financial interest re: planning application 3 as the applicant is a friend of his.

474 TO RECEIVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21ST FEBRUARY 2018

There being no amendments, the minutes of the meeting held on 21st February 2018 were signed by the Chairman as an accurate record.

475 MATTERS ARISING - None.

476 TO WELCOME WENDY MARTIN, HEAD OF THE NEW STANSTED AIRPORT COLLEGE

The Chairman welcomed Wendy Martin to the meeting. Wendy showed a PowerPoint presentation of this new initiative and reported on the progress in setting up the new college. This included their mission statement and she gave an overview of the courses they would be offering. Wendy answered questions from members.

477 CHAIRMAN'S REPORT - attached.

478 QUESTIONS TO THE CHAIRMAN - none.

479a DISTRICT COUNCILLORS' REPORT - Not available

479b COUNTY COUNCILLOR'S REPORT - Not Available

480 FINANCE

The list of payments was approved

481 PLANNING APPLICATIONS

1 UTT/18/0460/FUL - Stansted Airport

Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands, adjacent Yankee taxiway and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12 month calendar period.

An email from Mr Woodcock, a member of the Airport Working Group, was read to the meeting and his comments endorsed. The Parish Council will challenge the timescale which has been set for comments on this proposal which they consider to be far too short to explore all the issues. They would also like UDC to evidence their transparency and show their leadership through participation and convene a meeting of all Town and Parish Councils.

2 UTT/18/0490/FUL - Highfields Farm, Burton End

Erection of 2 no. detached dwellings with separate access points off Belmer Road, off-road car parking, associated infrastructure and landscaping.

No Comment.

3 UTT/18/0512/LB - Pond Cottage, 67 Bentfield Green, Pennington Lane

Internal opening of 1970's extension between kitchen and conservatory

No Comment but make sure address is correct – it is NOT Pennington Lane.

4 UTT/18/0534/HHF - 10 Park Road

Single storey extensions to front and side, garage conversion and reconstruction of front elevation bay window with cavity brickwork to the base.

No Comment.

5 UTT/18/0513/HHF - 40 Wetherfield

Erection of a detached garage with resurfacing and extension of driveway

No Comment.

6 UTT/17/3078/FUL - AMENDED - 22 Cambridge Road

Change of use from Class A1 (retail) to mixed Class A3/A5 (restaurant/takeaway) and installation of extraction/ventilation equipment and new door opening.

All the concerns expressed about the original application, and the impact of additional pressure on parking in an area where this is already a significant issue, still stand.

7 UTT/18/0464/AV - St John's Church, St John's Road

Replacement of existing notice board in the grounds of the church

No Comment.

482 OPEN SPACES COMMITTEE MINUTES – 28 FEBRUARY 2018

RESOLVED to accept the minutes of the meeting held on 28th February 2018

483 HIGHWAYS SUB-COMMITTEE - 7 MARCH 2018

RESOLVED to accept the minutes of the meeting held on 7 March 2018

484 F&GP COMMITTEE - 7 MARCH 2018

459 – Cllr Richards proposed the recommendation relating to part of the public open space at Five Acres. Having been seconded by Cllr Kavanagh it was unanimously

RESOLVED to sell the land to the resident at a cost of £1 provided that the existing rights of all parties are maintained and that all costs incurred with the sale/purchase are met by the resident.

RESOLVED to accept the minutes of the meeting held on 7 March 2018

485 TO CONSIDER THE HIGHWAYS PROPOSAL FOR A NEW FOOTWAY IN CHURCH ROAD

Cllr Dean reported on her site visit and initiated a discussion on the pros and cons of constructing an additional pathway behind the hedge of the existing pathway. After discussion, having been proposed by Cllr Salmon and seconded by Cllr Richards, it was

RESOLVED that the proposal to build a new pathway should be dropped and the existing pathway kept clear of any possible obstructions.

Agreed unanimously.

486 TO RECONSIDER THE NEIGHBOURHOOD PLAN DESIGNATED AREA – TO RECEIVE A REPORT FROM THE CLERK

The Clerk explained that land owned by the airport had not currently been included in our plan area. Some members of the NDP group had wondered if this should be amended to include the airport as its activities have an impact on the village.

The Clerk has checked the initial designation of the Plan Area and, whilst the airport was excluded, it was retained as an "Area of Special Interest" so it can be referred to in the Plan. It was agreed to recommend to the NDP Strategy Group that no change should be made.

487 WALPOLE FARM AFFORDABLE HOUSING - TO CONSIDER BEING REPRESENTED ON THE FULLERS ALMSHOUSE TRUST WITH COLNE HOUSING ASSOCIATION

Funds remaining in the Fullers Almshouse Trust are to be put towards the affordable housing element of the Walpole Farm development. In order for the Parish Council to retain a degree of control over the rents to be charged and how the properties are allocated, it has been suggested that the Council should become a co-Trustee with Colne HA. After brief discussion, Cllr Caton proposed the following

RESOLUTION That the Parish Council should become a Trustee of the Fullers Almshouse Trust.

Seconded by Cllr O'Brien and unanimously agreed.

488 FIVE ACRES - TO REPORT THE DECISION TAKEN RELATING TO THE PRIVATE DRIVEWAY

The Clerk reminded members of the request from a resident to resurface the driveway in tarmac. A decision had been deferred pending a check on the legal advice given. This had been notified to members by email, and the decision had been taken to allow this to go ahead, with no financial contribution from the Parish Council.

489 REVIEW OF COMMUNITY ASSETS

The Clerk undertook to circulate the list of Community Assets for review by members and then to try and get UDC to officially approve them as they had failed to respond to previous communications on the subject.

490 LIST OF CORRESPONDENCE - none.

491 PLANNING APPLICATIONS DETERMINED - list circulated with agenda.

492 CLERK'S RECORD OF PLANS - available.

Meeting closed 9.22 pm